

STATE PROCUREMENT OFFICE  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D

11 NOV -3 P2:25

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Agriculture/Agricultural Development Div/Market Development Branch  
Name of Requesting Department

SUBJECT: Request for Exemption

Pursuant to HRS §103D-102(b)(4) and HAR Chapter 3-120, the Department requests a procurement exemption for the following:

<b>1. Describe the goods, services or construction.</b> The request is for an exemption to the portions of HRS 103D that require compliance documents from the Department of Taxation, Federal Internal Revenue Service, Department of Industrial Relations, and Department of Commerce & Consumer Affairs because the procurement is for booths at a trade show in Tokyo, Japan, and the vendor does not have a State Tax ID number and does not do business in the State. Hawaii Compliance Express applies to entities that do business within the state and with this procurement, the entity and event are not located in the state.		
<b>2. Vendor/Contractor Name :</b> Business Guide-sha Inc. 2-6-2 Kaminarimon, Taito-ku, Tokyo 111-0034		<b>3. Amount of Request:</b> \$ 735,000 yen (\$9800)
<b>4. Term of Contract:</b> From: 8-Feb-12 To: 10-Feb-12		<b>5. Prior Exemption Reference No.:</b>
<b>6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:</b> It would not be practicable or advantageous for the department to procure by competitive means because of the history and recognition of this trade show for gifts -- the 73rd Tokyo International Gift Show		
<b>7. In selecting the vendor/contractor, explain in detail, the process the department will utilize to maximize fair and open competition:</b> It would not be practicable or advantageous for the department to procure by competitive means because of the history and recognition of this trade show for gifts -- the 73rd Tokyo International Gift Show		

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process and has completed mandatory training. ( Type over "example" and delete cells not used)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Russell Kokubun	HDOA	973-9550	russell.s.kokubun@hawaii.gov
James Nakatani	HDOA	973-9553	james.nakatani@hawaii.gov
Keith Aragaki	HDOA	973-9606	keith.l.aragaki@hawaii.gov
Yukashi Smith 45	HDOA	973-9627	yukashi.m.smith@hawaii.gov

9. The department shall ensure adherence to applicable administrative and statutory requirements, and all requirements, approvals, and internal controls for this request are the responsibility of the department.

*I certify that the information provided above is, to the best of my knowledge, true and correct.*

  
Department Head Signature

10/27/11  
Date

**For Chief Procurement Officer Use Only**

Date Notice Posted 11/4/2011

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from date notice posted to:

Chief Procurement Officer  
State Procurement Office P.O.  
Box 119 Honolulu, Hawaii  
96810-0119

10. Chief Procurement Officer (CPO) Comments:

This approval is for the period 02/08/12 to 02/10/12, HRS section 103D-310(c) and HAR section 3-122-112, is not required. Award is required to be posted on the Awards Reporting System.

☒ Approved ☐ Disapproved ☐ No Action Required

  
Chief Procurement Officer Signature 11/14/2011  
Date

# THE 73rd TOKYO INTERNATIONAL Gift Show SPRING 2012

2012  
Feb. 8<sup>(wed)</sup>, 9<sup>(thu)</sup>, 10<sup>(fri)</sup>  
Tokyo Big Sight

▶ JAPANESE

## SHOW OUTLINE

### OUTLINE

#### THEME

#### EXHIBITION FAIR (CATEGORY)

#### FLOOR PLAN (PDF 684KB)

#### FAIR'S HIGHLIGHT

#### CONTESTS & EVENTS

#### CONCURRENT SHOWS

#### BUYER'S DATA

#### ACCESS TO TOKYO BIG SIGHT

## FOR EXHIBITOR

### ENQUIRY

### EXHIBITING INFORMATION

### TERMS AND CONDITIONS

### SERVICE AND PR

### AGENTS

### BOOTH APPLICATION FORM (1.10 MB)

## FOR VISITOR

### REGISTRATION FORM

## FOR PRESS

### PRESS RELEASE

### POST-SHOW REPORT (PDF 167KB)

## LINK

TOKYO INTERNATIONAL  
EXHIBITION CENTER  
"TOKYO BIG SIGHT"

## FOR MORE INFORMATION

### CONTACT:

TIGS Office  
BUSINESS GUIDE-SHA, INC  
2-6-2 Kaminarimon, Taito-ku,  
Tokyo 111-0034, Japan  
Phone: +81-3-3843-9851  
Fax: +81-3-3843-9850  
E-mail:  
d-haga@giftshow.co.jp

## SHOW OUTLINE

### The only "Gateway" to the Japan Market

Tokyo International Gift Show is the largest trade fair in Japan. Established in 1976, the fair is held semi-annually each Spring and Autumn at Japan's state-of-the-art Tokyo Big Sight (Tokyo International Exhibition Center).

The fair hosts more than 2,400 companies with over 4,000 booths using all halls (86,410sqm) of the Tokyo Big Sight.



## SHOW OUTLINE

**NAME :** THE 73rd TOKYO INTERNATIONAL GIFT SHOW SPRING 2012

**DATES & TIMES :** February 8-10(3days)  
2011 Feb. 8(wed), 9 (thu) 10am to 6pm.  
Feb.10(fri) 10am to 5pm.

**PLACE :** TOKYO BIG SIGHT (Tokyo International Exhibition Center)  
East Halls (1-6 Halls), West Halls (1-4 Halls), and West Atrium  
Address: 3-11-1 Ariake, Koto-ku, Tokyo 135-0063

**ORGANIZER :** Business Guide-Sha, Inc.

### Official Support (scheduled) :

American Embassy, Commercial Section / Australian Embassy / Austrian Embassy, Commercial Section / British Embassy, Trade & Investment Department / Canadian Embassy / Embassy of the

---

**Business Guide-Sha Company  
Privacy Policy**

Copyright© 2011 Business Guide-  
Sha, Inc.

People's Republic of China / Danish Embassy / French Embassy, Economic Department- UBIFRANCE / Embassy of the Federal Republic of Germany / Italian Embassy, Commercial Office / Embassy of the Kingdom of the Netherlands / Spanish Embassy, Economic and Commercial Office / AICEP Global Portugal Business Development Agency / German Chamber of Commerce and Industry / Japan Chain Stores Association / The Japan Chamber of Commerce and Industry / Japan Department Store Association / Japan External Trade Organization (JETRO) / Manufactured Imports and Investment Promotion Organization (MIPRO) / Tokyo Big Sight Inc. / The Tokyo Chamber of Commerce and Industry / Monthly Magazines "GIFT" / Monthly Magazines "PERSONAL GIFT"

**WITH COOPERATION OF (scheduled) :**

Japan Interior Designers' Association / Japan Interior Industry Association / Japan Jewellery Designers Association Inc. / Japan Horticultural Society / Aroma Environment Association of Japan / Japan Craft Design Association / Japan Fashion Association / Japan package Design Association / Japan Display Design Association / Japan Extension and Remodeling Industry Association / Japan Graphic Designers Association Inc. / Japan Industrial Designer's Association / Japan Sign Design Association / The Textile Design Association of Japan

**ANTICIPATED PARTICIPATION:** 2,400 companies / 4,100 booths  
(Spring 2011: total: 2,400 companies / 4,100 booths)

**ANTICIPATED VISITORS:** 200,000 (Spring 2011 : 202,348)

# THE 73rd TOKYO INTERNATIONAL Gift Show SPRING 2012

2012  
Feb. 8<sup>(wed)</sup>, 9<sup>(thu)</sup>, 10<sup>(fri)</sup>  
Tokyo Big Sight

▶ JAPANESE

## SHOW OUTLINE

### OUTLINE

#### THEME

EXHIBITION FAIR  
(CATEGORY)

FLOOR PLAN (PDF 694KB)

FAIR'S HIGHLIGHT

CONTESTS & EVENTS

CONCURRENT SHOWS

BUYER'S DATA

ACCESS TO  
TOKYO BIG SIGHT

## FOR EXHIBITOR

### ENQUIRY

EXHIBITING INFORMATION

TERMS AND CONDITIONS

SERVICE AND PR

AGENTS

BOOTH APPLICATION  
FORM (1.10 MB)

## FOR VISITOR

REGISTRATION FORM

## FOR PRESS

### PRESS RELEASE

POST-SHOW REPORT  
(PDF 167KB)

## LINK

TOKYO INTERNATIONAL  
EXHIBITION CENTER  
"TOKYO BIG SIGHT"

## FOR MORE INFORMATION

### CONTACT:

TIGS Office

BUSINESS GUIDE-SHA, INC

2-6-2 Kaminarimon, Taito-ku,

Tokyo 111-0034, Japan

Phone: +81-3-3843-9851

Fax: +81-3-3843-9850

E-mail:

d-haga@giftshow.co.jp

## EXHIBITING INFORMATION

### ① DATES

**February 8-10(3days)**

2012 Feb. 8 (wed), 9(thu) 10am to 6pm

Feb. 10(fri) 10 am to 5pm.

### ② VENUE

TOKYO BIG SIGHT (Tokyo International Exhibition Center)

East Halls (1-6 Halls), West Halls (1-4 Halls), and West Atrium

Address: 3-11-1 Ariake, Koto-ku, Tokyo 135-0063

### ③ ORGANIZER

**BUSINESS GUIDE-SHA, INC.**

2-6-2 Kaminarimon, Taito-ku, Tokyo 111-0034, Japan

Phone: +81-3-3843-9851 Fax: +81-3-3843-9850

E-mail: d-haga@giftshow.co.jp

### ④ BOOTH FEES

**JPY 367,500 / booth (9sqm)**

**Dimension of one booth : 3m x 3m x 2.7m**

\* Three-side panel (Corner booth will use 2 sides)

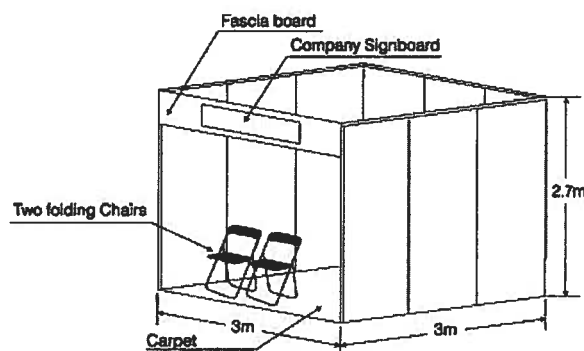
\* Fascia board with company signboard

\* Two folding chairs

\* Carpet

#### BOOTH FEE INCLUDES:

- (1) Three-side panel  
(Corner booth  
will use 2 sides)
- (2) Fascia board  
with company  
signboard
- (3) Two folding  
chairs
- (4) Carpet



#### Note:

Additional facility required such as furniture, spotlight, etc. must be ordered by filling in the Order Form for optional equipment (Provided by the Organizer upon receipt of booth fee payment).

### ⑤ APPLICATION DEADLINE

**November 4, 2011.**

The catalogue and literature of the exhibits should be sent to the Organizer with this application.

Booth is reserved in order of receipt of the application with the required payment.

### ⑥ ADDITIONAL EQUIPMENT

After confirmation of the booth fee payment, Order Form for the additional equipment (such as carpet, display, spotlight, etc.) required is provided. Exhibitor is requested to fill in and return the Order Forms to the Organizer no later than **December 28, 2011.**

### ⑦ PAYMENT PROCEDURE

Participation is officially accepted when the booth fee is fully paid.

(1) Booth fee must be paid by the date of the application deadline specified on our invoice sent to you upon receipt of this application.

(2) For additional equipment the Organizer will issue an invoice upon receipt of the completed Order Forms. With the invoice, exhibitor must make payment in full by the deadline, **Specified on the Invoice.**

---

**Business Guide-Sha Company**  
**Privacy Policy**

Without the required payment, any Order Forms will not be processed.  
Note: All payments must be settled by **JPY** either check or money transfer into the following bank account.

Copyright© 2011 Business Guide-

Sha,Inc.